

# Systems Administrator

## Job Description

The system engineer will work in a cross-functional, shared IT team. The candidate will be based on-site at Aspire, London, Ontario and report to the VP, of IT.

## Roles and responsibilities

- Provide end-to-end IT support
- Manage network infrastructure, access control and surveillance systems
- Manage and support business applications, devices and IoT systems
- Provide help desk support to end users
- Provision and support end-user devices
- Administer ERP system
- Manage Microsoft M365 tenant
- Other tasks and responsibilities as assigned

## Required experience and skills

- 5+ years as a Systems Administrator or similar role.
- Experience supporting network, server and desktop environments
- Experience with Azure Active Directory/ Entry ID
- Exposure to End Point security tools (ex. Windows Defender, OKTA, CrowdStrike)
- Experience with application support and troubleshooting
- Knowledge of current systems software, protocols, and configuration standards
- Experience with hardware troubleshooting
- Experience in both desktop & server systems in an enterprise environment
- Knowledge of Windows workstation and server operating systems.
- Knowledge of Microsoft Office Products
- Experience with Information security best practices and change management procedures
- Exposure to cloud platforms (AWS, Azure, Google Cloud)
- Microsoft Intune and/or any other MDM experience
- Working knowledge of PowerShell or similar scripting language
- Experience configuring and managing security tools and policies in Microsoft 365
- Experience managing VPNs, firewalls, secure network access etc.
- Exchange Online, Microsoft Teams, SharePoint Online, and OneDrive experience
- Experience in a mixed Windows and Mac environment is a plus
- Relevant certification preferred (CompTIA/ Microsoft)